

## EXPANDED TOUR PROGRAMS Proposal Guidelines

Once the world's largest landfill, at 2,200 acres, Freshkills Park will be the largest park developed in New York City in over 100 years. With cooperation from the New York City Department of Sanitation, the Department of Parks & Recreation (DPR) has ambitiously committed to overseeing the site's transformation. Though construction has yet to begin, the site has already begun its transition, with its green, rolling hills hosting a variety of plant and wildlife species. Its massive scale, encompassing views and extensively engineered underground infrastructure make it a landscape unlike any other in New York City.

Development of Freshkills Park will phase in over the next 30 years, with approximately 50 acres being developed and made publicly accessible over the next two years. Early development projects include a series of soccer fields, a neighborhood playground, a parking lot and market space and a 20-acre park with multi-use paths, picnic lawn and wetland overlook structures. Sustainable development practices figure prominently in the designs for these sites. For more information, see DPR's Freshkills Park page at <http://www.nyc.gov/parks/freshkillspark>.

DPR operates public bus tours of the Freshkills Park site multiple times weekly between April and November, with stops atop two of four capped and closed landfill mounds. Though public access to undeveloped areas onsite is otherwise restricted, the public tours offer opportunities to stage brief events and activities atop the two mounds, taking advantage of the site's vast scale and spectacular vistas. DPR seeks to expand existing public tour programming so as to present talks, workshops, specialty tours, performances and other happenings along the tour route.

DPR seeks proposal submissions from individuals and groups for such Expanded Tour Programs at Freshkills Park. Programs are expected to last no longer than one or two hours, with participants arriving and departing together in a DPR bus, in most cases without the benefit of restroom access. Programs must be accessible and available to any interested parties. Because of the unique composition of the site and its significant regulatory and engineering constraints, not all programs or program components may be feasible; feasibility will be determined by a review panel.

Proposals for expanded tours to take place between April and July 2011 must be received by December 31, 2010. Interested parties are strongly encouraged to attend a public tour before making a submission. Sign-up for tours is possible through the Freshkills Park website and are available April through November.

### SUBMISSION REQUIREMENTS:

- A written description of proposed program, including duration, expected audience, materials and equipment required;
- If proposing a program previously executed elsewhere: documentation of execution and outcomes;
- If proposing artistic work, a sample, sketch or mock-up;
- If an individual, a resume; if an organization, a mission statement;



- Budget, including a description of the sponsoring organization or other method of financing. Include the name, address and phone number of the contact person;
- Proposed calendar duration (if more than one occasion);
- The location of specific site(s) for programs and the reasoning leading to the specific site(s) choice OR general description of the type of environment for which the program is designed;
- A self-addressed stamped envelope for the return of your proposal.

## RESTRICTIONS

- The ground cover and structures cannot be altered or damaged in any way;
- Digging in or penetrating existing soil cover is prohibited;
- Programs involving fire or significant heat generation are prohibited;
- Tours can only take place during daytime hours.

## REVIEW PROCESS

An interagency panel reviews proposals. Issues of particular concern include participant safety and maintenance and integrity of landfill infrastructure systems. There is no deadline for submitting proposals.

Please note: the individual and/or sponsoring organization is responsible for FUNDING, INSTALLATION of any equipment, INSURANCE, TIMELY REMOVAL of equipment and RESTORATION OF THE SITE.

Include a self-addressed stamped envelope if you request that proposal materials be returned to you. Send proposals to:

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