

2017 NYC SUMMER INTERNSHIP PROGRAM

PARKS & RECREATION-076

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AGENCY DESCRIPTION

The New York City Department of Parks and Recreation manages 14 percent of the land in New York City. These assets range from playgrounds and large parks, to tranquil wooded areas and more than 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation – but also as critical engines for economic growth and development.

NYC Parks' mission is to plan resilient and sustainable parks, public spaces, and recreational amenities, build a park system for present and future generations, and care for parks and public spaces to benefit New Yorkers across the five boroughs.

Through an effort to improve the quality, accessibility, efficiency and sustainability of our city parks by increasing investment in underserved neighborhoods and expanding parkland: NYC Parks' **Community Parks Initiative**, at the center of the Mayor's plan, is completely redesigning and reconstructing dozens of parks in neighborhoods across the city with the greatest needs—35 of which are nearing the construction phase.

NYC Parks is also leading in innovative park design with **Parks Without Borders**, a new design approach that focuses on improving park entrances, edges, and spaces adjacent to parks. By extending parks into communities, Parks Without Borders will improve New Yorkers' access to quality parks.

Ongoing work to care for our parks has:

- Reconnected the City's two most northern boroughs, Manhattan and The Bronx, when NYC Parks' historic High Bridge was reopened.
- Re-energized Flushing Meadow Corona Park in Queens, one of New York's largest parks, drawing visitors from around the globe.
- Reinforced our commitment to growing greenspaces by meeting our goal to plant 1,000,000 trees.

The work of the agency goes far beyond the maintenance of New York City's nearly 30,000 acres. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as WinterJam, Adventures NYC, and the Fall Field Day. In addition, Parks produces many special events, concerts and movie premieres, as well as providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

UNIT DESCRIPTION

Brooklyn District 3/8/9 –(Bed Stuyvesant, Prospect Heights, Lefferts Crown Heights). The Park Manager is responsible for the maintenance and operation of three districts in Central Brooklyn. This would include making sure that the parks, playgrounds, and green spaces in the sector are clean and safe for public use. In addition, it is their responsibility to maintain partnerships with other agencies, community boards, and local elected officials.

POSITION TITLE

Park Management Intern

INTERNSHIP RESPONSIBILITIES

The intern will learn to create new needs assessments in terms of immediate use and long term improvements within the park/property through the Parks Inspection Program. These improvements would include daily cleaning and beautification or in some cases new structural implementation or changes such as recommending a handball court being turned into a dog run or the rebuilding of a comfort station or repairing fences and or other fixtures in the park. The intern will additionally learn park management by determining what work forces are needed. This is a great internship for someone interested in operations and management. The intern will park management planning, park inspection and improvement principles, coordination of permits and special events, inter-agency relationship building, and serving the general public with taking complaints and answering various inquiries.

QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

Highly motivated and cooperative, customer service oriented, computer proficient, the ability to manage multiple projects simultaneously, the ability to work independently as well as part of a team when the need arises.

APPLICATION PROCESS

Please email cover letter and resume to Leslie.Nusblatt@parks.nyc.gov

SALARY RANGE

Unpaid