



NYC Parks

CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 762813

Office Title: Ecological Construction Supervisor

Civil Service Title: Administrative Horticulturist **Title Code No:** 1007C **Level:** NM

Salary: \$90,000 - \$95,000

Number of Positions: 1

Work Location: Baby Queensbridge Park, Queens

Natural Resources Capital Design and Construction is a team of designers, foresters, project managers and construction managers who translate natural areas management goals for Parks' forests, wetlands, and waterways into capitolly funded construction projects. We design and construct wetland, shoreline, and forest restoration projects, green infrastructure retrofits and public access corridors within sensitive habitats and natural areas.

Major Responsibilities

- Under general direction of the Deputy Director of Ecological Construction, supervise a group of Construction Project Managers in the successful completion of ecological construction contracts.
- Assist the Deputy Director in coordinating the construction work of the Natural Resources Group, including wetland and upland restoration, green infrastructure, and public access to natural areas.
- Plan, assign and oversee the work of Construction Project Managers (CPM). Instruct assigned staff on administrative procedures.
- Support CPMs in their oversight of consultant resident engineers, monitor their supervision of construction activities, track overall construction progress and review CPM's oversight of shop drawing review and approval process.
- Conduct site inspections for quality assurance and compliance with environmental permits, natural resource protection and plant and seed installation.
- Review and conduct due diligence on field changes, overruns and change orders.
- Coordinate with the Director of Contract Administration for Environment & Planning to ensure timely advertisement of work orders for project supervision and inspections.
- Serve as a liaison with other agencies and departments, utility companies, contractors and consultants.
- Review project drawings during design phase (75% - 90% complete) for constructability.
- Develop creative solutions to solve problems while working in a variety of conditions and situations.
- Assist in the monitoring of various contract administrative requirements, including Minority and Women-Owned Business Enterprise (M/WBE) goals, Grantor contract documentation, and Project Labor Agreements.

Qualification Requirements

1. A baccalaureate degree from an accredited college with major study in horticulture, arboriculture or landscape architecture and four years of full-time, paid experience in horticultural work of which two (2) years must have been in a supervisory, administrative, consultative, managerial or executive capacity; or
2. A satisfactory equivalent. However, all candidates must have at least a high school diploma or evidence of having passed an examination for a high school equivalency diploma and one year of supervisory, administrative, consultative, managerial or executive experience as described above.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required within 90 days of hiring for all other candidates.

Preferred Skills/Qualifications

1. Bachelor of Science degree in Environmental, Civil, or Structural Engineering, Landscape Architecture or related field.
2. Experience overseeing green infrastructure, ecological restoration and landscape construction in urban environments.
3. Excellent supervisory, communication and administrative, and interpersonal skills.
4. Experience collaborating with multiple stakeholders and agencies through design and construction process.
5. Knowledge of soils and native plants for ecological restoration.
6. Familiarity with environmental regulations.

How to Apply

All Applicants:

Click Her: [Ecological Construction Supervisor](#) OR

Go to cityjobs.nyc.gov and search for Job ID# 762813.

All applicants must apply via cityjobs.nyc.gov. The City is no longer using ESS to accept applications.

***Current City Employees please include your ERN on your cover letter and resume.**

POST DATE: 12/19/2025

POST UNTIL: 01/16/2026

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

nyc.gov/parks

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115

For information about applying for Civil Service Exams go to: [Civil Service Exams - Department of Citywide Administrative Services \(nyc.gov\)](#)