



NYC Parks

CITY OF NEW YORK PARKS & RECREATION  
**SEASONAL JOB VACANCY NOTICE**

**Office Title:** Movie Mobile Unit Recreation Specialist  
**Civil Service Title:** Recreation Specialist  
**Work Location:** Citywide

**Duration:** 6 Months, Starting April 2024  
**Salary:** \$23.66/hour  
**Positions:** 5

NYC Parks is the steward of over 30,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

Since 2009, the mobile movie van has provided free outdoor movies in underserved neighborhoods in all five Boroughs. The van is equipped with a state of the art \$40K audio / video system, a 14'X8' small screen and a 20'x11' inflatable screen. You may also be required to lift heavy objects up to 50 pounds.

### MAJOR RESPONSIBILITIES

- Drive to and from garage to various Parks around the five boroughs.
- Set up and break down movie screen and audio equipment.
- Work closely with Parks Managers and borough coordinators to ensure that movie showings are professionally implemented.
- Evaluate movie sites and ensure that locations are safe and feasible.
- Maintain accurate records such as daily vehicle trip ticket, van inventory and program sign-in sheets.
- Maintain mobile unit vehicle; keep van neat and organized. Keep inventory of equipment and update citywide and borough coordinator on repairs needed of vehicle and replacement of supplies.

### QUALIFICATION REQUIREMENTS

1. Three years of participation in an art, craft or other recreational pursuit as a teacher, performer, coach, official, contestant or demonstrator, including at least one year of experience in that art, craft, or recreational pursuit to be performed on the job, as described below; or
2. Major study in that art, craft, or other recreational pursuit to be performed on the job, as described below, acquired in a high school, college, or other appropriate institution over at least a three-year period; or
3. A satisfactory equivalent combination of education and experience as described above.  
However, all candidates must have at least one year of experience or education in that art, craft, or recreational pursuit to be performed on the job, as described below.

### PREFERRED SKILLS/QUALIFICATIONS

1. At least two years' experience working with a variety of audio/visual equipment including but not limited to, video conferencing units, LCDs, laptop computers, and amplification systems.
2. Experience with live event production and audio-visual technical experience, including some previous supervisory experience.
3. Credits towards a degree from an accredited college or certification from a technical training school specialization in audio video, multi-media productions or a related subject.
4. Demonstrate extensive knowledge of audiovisual equipment and computer software systems.
5. Experience working with public in a community setting.
6. Valid New York State driver's license.
7. Driving Knowledge of New York City.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam, or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates within 90 days of hire.

**Fees:** Hired candidates will be subject to a processing fee of \$40.00. Hired candidates who are not currently employed by the City will be subject to an \$88.25 background check fee.

**HOW TO APPLY:** Please submit cover letter & resume to: **Loretta Sun 1234 5th Ave. Rm 203. New York, NY 10029** Or Email to [MovieVan.RS@parks.nyc.gov](mailto:MovieVan.RS@parks.nyc.gov)

If you have any questions about the position or need a reasonable accommodation, contact [MovieVan.RS@parks.nyc.gov](mailto:MovieVan.RS@parks.nyc.gov).

**POST DATE: 12/13/2023**

**POST UNTIL: FILLED**

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TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115