



CITY OF NEW YORK PARKS & RECREATION

CITYWIDE JOB VACANCY NOTICE: Job ID No. 537654

Office Title: Media Education Field Technician

Civil Service Title: Computer Associate (Operations) **Title Code No:** 13621 **Level:** I

Salary: \$51,233 - \$58,918

Number of Positions: 1 **Work Location:** Citywide

ONLY PERMANENT EMPLOYEES IN THE TITLE AND THOSE THAT ARE REACHABLE ON THE CIVIL SERVICE LIST ARE ELIGIBLE TO APPLY. *

As the steward of more than 30,000 acres of parkland, NYC Parks is a recognized leader and innovator of public spaces. NYC Parks' Media Education is a branch of Public Programs that provides high-quality digital resources and creative learning opportunities for all. Programs are offered inside and outside 32 media labs within recreation centers.

Major Responsibilities

- Maintain and update current MacOS deployments, upgrade and replace outdated ones and install new systems, employing expert knowledge of MacOS, APFS, and Apple Computer hardware/operating logic.
- Under supervision, with latitude for independent initiative and judgment, perform complex service functions in maintaining, troubleshooting, repairing and replacing computer components and networks, with a focus on Apple hardware and software, at various media labs throughout the five boroughs.
- Identify security vulnerabilities in upgrades to new software and hardware features, with a focus on Mac hardware/software.
- Perform network administration and account management as needed. Initiate and maintain system documentation of the Media Education enterprise.
- Maintain proprietary software systems using full project life cycle methodology.
- Manage and track work orders efficiently in a database; track and manage repairs through third-party vendors.
- Support the update and building of Media Education's citywide standard images, occasional use of JavaScript, CSS, UNIX, SSH and Router Firmware.
- Flexibility with performing other duties as needed while maintaining a positive and supportive attitude.

Qualification Requirements

*** This vacancy is only open to 1) current permanent city employees serving in the Computer Associate (Operations) civil service title or 2) on leave from the title or 3) candidates who are reachable on the Computer Associate (Operations) civil service list, Exam No. 8043. [Please indicate your list# on your cover letter and resume.]**

This position is exempt from NYC residency requirements.

Preferred Skills/Qualifications

1. Expert-level skills in network cable organization and management.
2. Ability to repair and install computer hardware, file servers and network infrastructure.
3. Extreme attention to details, cooperative and collaborative teamwork and an exceptional work ethic.
4. Curiosity and willingness to learn new concepts, procedures, systems and software.
5. Ability to analyze problems, troubleshoot systems, develop solutions and create installation plans and procedures.
6. Excellent written and verbal skills.
7. Familiarity with New York City roadways and Parks facilities.

Vaccination Requirement: As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency.

nyc.gov/parks

MOVEMENT IN THE FACE OF CIVIL SERVICE LISTS IS PROHIBITED UNDER CIVIL SERVICE LAW.

THE CITY OF NEW YORK IS AN INCLUSIVE EQUAL OPPORTUNITY EMPLOYER COMMITTED TO RECRUITING AND RETAINING A DIVERSE WORKFORCE AND PROVIDING A WORK ENVIRONMENT THAT IS FREE FROM DISCRIMINATION AND HARASSMENT BASED UPON ANY LEGALLY PROTECTED STATUS OR PROTECTED CHARACTERISTIC, INCLUDING BUT NOT LIMITED TO AN INDIVIDUAL'S SEX, RACE, COLOR, ETHNICITY, NATIONAL ORIGIN, AGE, RELIGION, DISABILITY, SEXUAL ORIENTATION, VETERAN STATUS, GENDER IDENTITY, OR PREGNANCY

TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115



NYC Parks

How to Apply

Parks Employees:

1) From a Parks computer: Access **Employee Self Service (ESS)** from the Parks Intranet under Applications or use this link: <https://hrb.nycaps.nycnet/>. Once in ESS, go to Recruiting then Careers and search for **Job ID# 537654**. Do not access **ESS** using nyc.gov/ess from a Parks computer.

Parks & City Employees:

2) From a Non-Parks computer: Access **Employee Self Service (ESS)** by going to nyc.gov/ess or use this link: <https://a127-ess.nyc.gov/>. Once in **ESS**, go to Recruiting then Careers and search for **Job ID# 537654**.

Include your ERN and **Job ID# 537654** on your cover letter and resume.

All other applicants:

Click here to apply: [Media Education Field Technician](#) OR

Go to nyc.gov/careers/search and search for **Job ID# 537654**.

POST DATE: 07/01/2022

POST UNTIL: 07/18/2022

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.