



NYC Parks

CITY OF NEW YORK PARKS & RECREATION  
**SEASONAL JOB VACANCY NOTICE**

**Title:** City Seasonal Aide  
**Work Location:** Brooklyn

**Duration:** Beginning May, 2019  
**Salary:** \$15.00/hr.

NYC Parks is the steward of over 30,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

### **GENERAL STATEMENT OF DUTIES AND RESPONSIBILITIES**

Under direct and close supervision, with little latitude for the exercise of initiative or judgment, performs general work.

### **EXAMPLES OF TYPICAL TASKS**

- Perform light repair and general maintenance work in building and grounds of various public structures.
- Use hand and powered grass mowers and other equipment.
- Pick up litter, rake debris and dig pits and ditches and remove snow and ice.
- Clean interiors and exteriors of structures. Perform sidewalk and road depression repair work.
- Adjust, lubricate and make minor repairs to equipment and machinery. After appropriate training operate, maintain and winterize the chlorination and filtration equipment in indoor and outdoor swimming pools.
- Aid in the operation of chemical sewage treatment apparatus and auxiliary equipment.
- Assist in providing informational, educational and safety services to the general public in person and over the telephone.
- Complete simple reports on activities performed.

### **QUALIFICATION REQUIREMENTS**

While there are no formal education or experience requirements, certain programs may require such standards. Good physical condition is required for certain programs.

### **PREFERRED SKILLS/QUALIFICATIONS**

- Ability to work flexible hours, nights and weekends as needed.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates.

**Fees:** Hired candidates who are not currently employed by the City will be subject to an \$88.25 background check fee.

### **HOW TO APPLY: Please submit a cover letter and resume to:**

**Desiree Paulin**  
**95 Prospect Park West**  
**Brooklyn, NY 11215**  
**Or Email: [Desiree.Paulin@parks.nyc.gov](mailto:Desiree.Paulin@parks.nyc.gov)**

Only candidates selected for an interview will be contacted.

**POST DATE:** 02/08/19      **POST UNTIL:** FILLED

[nyc.gov/parks](http://nyc.gov/parks)

THE CITY OF NEW YORK IS AN EQUAL OPPORTUNITY EMPLOYER  
TELECOMMUNICATIONS DEVICE FOR THE DEAF: 212.504.4115