



NYC Parks

CITY OF NEW YORK PARKS & RECREATION
SEASONAL JOB VACANCY NOTICE

Office Title: Coop/Jr. Summer Camp Counselor
Civil Service Title: Cooperative Education Trainee
Work Location: Citywide

Duration: 8 weeks, starting July 1, 2019
Salary: \$13.00/hr.
Positions: 15

NYC Parks is the steward of over 30,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Coney Island Beach and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds, 1,800 basketball courts, 550 tennis courts, 67 public pools, 51 recreational facilities, 15 nature centers, 14 golf courses, and 14 miles of beaches. We care for 1,200 monuments and 23 historic house museums. We look after 600,000 street trees, and two million more in parks. We are New York City's principal providers of recreational and athletic facilities and programs. We are home to free concerts, world-class sports events, and cultural festivals.

Public Programs operates Summer Camp at 18 locations citywide. NYC Parks Experience Summer Camp offers children ages 6 – 13 opportunities to participate in sports, fitness outdoor adventure, technology, education and the arts. During this 7 week fun-filled summer day camp children will go on trips throughout the five boroughs, participate in structured team sports, physical fitness, field days, a variety of recreational programs, and make lasting friendships.

MAJOR RESPONSIBILITIES

- Assist with organizing and implementing program activities such as group team games, tournaments, multi-game events and other formal competitive activities.
- Work with the Senior Counselor to assist with upholding camp rules and preventing disturbances within the recreational areas.
- Document and report attendance, incidents and injuries. Keep accurate records.
- Maintain the health and safety of children under your supervision.
- Inspect play areas and report evidence of unsafe or hazardous conditions to Camp Director and remove children from such areas. Cordon off or remove hazardous equipment before allowing children to resume activities.
- Manage, distribute and collect athletic equipment and play materials. Keep accurate inventory.

QUALIFICATION REQUIREMENTS

Must be 16 years of age with working papers.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates.

PREFERRED SKILLS/QUALIFICATIONS

- Excellent communication and organizational skills.
- Previous participation in school based sports, academics or club.
- Experience coaching, sports and fitness.

Fees: Hired candidates who are not currently employed by the City will be subject to an \$88.25 background check fee.

HOW TO APPLY: Please submit cover letter & resume to SummerCampJobs@parks.nyc.gov.

POST DATE: 12/18/2018

POST UNTIL: FILLED

nyc.gov/parks

THE CITY OF NEW YORK IS AN EQUAL OPPORTUNITY EMPLOYER
TELECOMMUNICATIONS DEVICE FOR THE DEAF: 212.504.4115