



Sheepshead Bay Environmental and Emergency Procedures

Pump Out / Contacts / Exits / Medical / Fire / Sinking Vessel / Security / MARSEC



Thank you for operating your commercial recreational vessel at this City of New York marina. We want you to have a successful and safe business. Please observe all marina rules and regulations at all times. Please review these important procedures:

Boat Pump Out

As you know, discharge of waste, oils or other debris into the waters of the Bay is forbidden.

Specifically, from the park rules:

c) Littering, Polluting, Dumping, and Unattended Property: (1) No person shall litter in any park. All persons shall use receptacles provided for the disposal of refuse. No person shall deposit household or commercial refuse in any park receptacle. (2) No person shall throw, drop, allow to fall, or discharge into or leave in the waters within any park (including pools and bathing areas), or any tributary, brook, stream, sewer or drain flowing into said waters, any substance, liquid or solid, which may or will result in the pollution of said waters.

From the marina rules: 3-08 conduct: a) No person shall urinate or defecate into the water or along the docks and walkways of the facility. No person shall use a toilet in the facility which discharges into the water without marine sanitation devices approved by the New York State Department of Environmental Conservation. Composting toilet systems are not permitted. All vessels with waste holding tanks must discharge waste through a pump out station or by other methods approved by the New York State Department of Environmental Conservation. b) No person shall discharge into the water or on the docks and walkways any oil, spirits, drift, debris, inflammable liquids, rubbish or refuse.

All commercial vessels must arrange for their own boat pump out. For your information, below is contact information for operators that provide commercial boat pump out for nominal fees. This list is not meant to be exhaustive:

Liberty Landing – (201) 985-8000

Pancor Marine – (845) 429-9120

White Hudson Marina – (845) 297-8520

Kingston City Dock – (845) 331-6940

Emergency Contacts

Citywide Parks Marinas Office – (718) 478-0480

Parks Central Communications (24-Hours) – (888) NY-PARKS / (888) 697-2757 / (646) 613-1200

William Lindman, Parks & Recreation, Chief Dockmaster – (718) 478-0480

Nate Grove, Parks & Recreation, Marina Manager – (212) 496-2105

United State Coast Guard / Immigration / Customs – (718) 354-4353 / (800) 973-2867 / (646) 230-3200

NYPD Harbor Patrol – (718) 765-4100

NYPD 61st Precinct, 2575 Coney Island Avenue, Brooklyn, NY 11223 – (718) 627-6611

Hospital: Coney Island Hospital, 2601 Ocean Parkway, Brooklyn, NY 11235 – (718) 616-3000

Oil and Fuel Spills Hotline / NYC Department of Environmental Protection – (800) 457-7362 / (718) 529-3837

The marina is located in Community Board District 15.

Exits / Fire Extinguishers / Bollards

- Please have emergency exit procedures and signs posted for your vessel.
- All vessels must have operational and tested fire extinguishers. Operators must adhere to Code of Federal Regulations # 46 in ensuring type and number of fire extinguishers required for various areas of the vessel.
- NYPD and Parks staff have key for pier bollards if emergency, or operational, vehicle access is required.
- All charter operators must keep piers, steps, and walkways free of obstruction and clutter, including dock boxes, waste containers, bicycles, hoses and lines.**

Medical Emergencies

- Call 911. Do not move person unless absolutely necessary.
- Make person as comfortable as possible and wait for medical assistance.

See reverse for further Emergency Procedures



Fire

- ❑ Call 911. Evacuate area. Use fire extinguishers as appropriate and only if safe to do so.
- ❑ Alert marina staff. Contact appropriate emergency number/s above.
- ❑ Ensure that all vessel occupants are accounted for, that no one is aboard and overcome by smoke inhalation.
- ❑ If fire is small & contained, attack it with nearest 2 fire extinguishers; do not respond w/ only 1 extinguisher.
- ❑ Visually check the charge of extinguisher before attempting to use. If extinguisher is not charged, find closest one that is charged.
- ❑ Ensure that someone else is present to keep an eye on you, if possible.
- ❑ Always leave a clear path between you and the nearest exit.

In the event that a fire can not be brought under control quickly:

- ❑ Evacuate all vessel occupants in vicinity of fire. Check-off all names; ensure no one remains on any vessel.
- ❑ Rig all fire hoses and charge system with water.
- ❑ Gather nearby fire extinguishers, check charge of each and prepare them for use.
- ❑ **Do NOT attack the fire with water.** Use fire hoses to wash down surrounding vessels, docks and piles. Ensure all surfaces exposed to heat from fire remain constantly wet.
- ❑ Be aware of direction of wind and potential spread of fire from vessel to dock or from vessel to vessel.
- ❑ Turn off power to vessel on fire. If unable to get to power pedestal, shut down circuit breaker at dock head.
- ❑ Never enter burning vessel. Attack fire from leeward side/with the wind.
- ❑ If necessary, and as a last resort, depress the extinguisher handle, re-insert pin and loft extinguisher into vicinity of fire, so the extinguisher discharges on its own within the fire.
- ❑ As soon as professional emergency personnel arrive, step back and let them take over the situation. Brief senior person responding of the situation. Alert emergency personnel to the compartment location of combustible items on the vessel (oxygen tanks, gasoline, paint supplies, etc).

Sinking Vessel

- ❑ Safeguard and account for all passengers and staff.
- ❑ Alert marina staff. Contact appropriate emergency number/s above.
- ❑ Turn off power to sinking vessel.
- ❑ Determine location of where water is coming aboard vessel.

Security / Law Enforcement / Suspicious Behavior Emergency

- ❑ Call 911. Alert marina staff.
- ❑ Be alert to theft of piping, gates, steps, bollards, or suspicious behavior on piers or boats.
- ❑ Make as many observations about the suspected individuals as possible. Note height, weight, hair color, facial features, type and color of clothing. Note both place of entry and direction of escape.

Environmental Spillage / Oil Drum Leaks Into Water

- ❑ Alert Sheepshead Bay Parks staff if during day. Contact DEC Spills Hotline at (800) 457-7362 or DEP at (718) 529-3837.
- ❑ Contact Parks Central Communications at (888) NY-PARKS.

MARSEC Levels

The U.S. Coast Guard has a 3-tiered system of maritime security, consistent with the Department of Homeland Security's Advisory System. Each commercial operator is expected to comply with MARSEC requirements.

- ❑ MARSEC Level 1: Minimum security measures shall be maintained at all times.
- ❑ MARSEC Level 2: Additional protective security measures shall be maintained for a period of time as a result of heightened risk of a transportation security incident.
- ❑ MARSEC Level 3: Specific protective security measures shall be maintained for a limited period of time when a transportation security incident is probable, imminent, or has occurred.

We encourage all charter operators to work together to make the Sheepshead Bay experience safe and enjoyable for all. Of course, always respect the privacy of other operators. Please do not access other boaters' property without their permission. If there is an issue with another operator that impacts you or your business, please contact marina staff. Thank you for your cooperation.

See reverse for further Emergency Procedures