

# NYC SUMMER INTERNSHIP PROGRAM 2010

## PARKS & RECREATION-053

Capital Projects Arborist Intern  
Flushing Meadow Corona Park  
Flushing, NY 11368

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### AGENCY DESCRIPTION

Parks & Recreation is the steward of more than 29,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Yankee Stadium and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds; we manage five major stadia, 600 tennis courts, 66 public pools, 51 recreational facilities, 17 nature centers, 14 golf courses, and 14 miles of beaches; we care for 800 monuments and 23 historic house museums; we look after 600,000 street trees, and two million more in parks. We are New York City's principal provider of athletic facilities. We are home to free concerts, world-class sports events, and cultural festivals.

The work of the agency goes far beyond the maintenance of 14% of New York City's land. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as the WinterJam, Adventures NYC, the Pumpkin Festival and several others. In addition, Parks produces many special events, including concerts and movie premieres. In the summer, Parks' busiest season, the agency organizes free carnivals and concerts, and sends mobile recreation vans to travel throughout the five boroughs providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

### UNIT DESCRIPTION

The Design Division of Capital Projects is charged, among other things, with properly preserving and protecting trees existing within the boundaries of current projects. The arborist, in working with Landscape Architects, Designers, Architects, Engineers, and Project Managers, ensures that the plant life is kept safe. The arborist measures and assesses each tree within the scope of the project so that designers have parameters that minimize the impacts and stress to existing trees. The arborist often provides support to designers at points throughout the timeframe of the project in drafting of details and creating comprehensive design solutions.

### POSITION TITLE

Capital Projects Arborist Intern

### INTERNSHIP RESPONSIBILITIES

1. Visit sites with designers to collect the tree inventory/assessment information.
2. Draft details in CAD and create a library of details for future projects.
3. Organize the projects already inventoried and update the GIS database.

### QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

Certified Arborist or Student of Urban Forestry or Arboriculture/strong organization skills and tree identification/Interest in Tree Inventories, Tree Preservation, and Design. Strong Skills in CAD and ArcGIS/ interest in Urban Forestry/Arboriculture a plus.

### APPLICATION PROCESS

[nyc.gov/internships](http://nyc.gov/internships)

Please email cover letter and resume to [Leslie.Nusblatt@parks.nyc.gov](mailto:Leslie.Nusblatt@parks.nyc.gov)

**SALARY RANGE**

Unpaid

**ADDITIONAL INFORMATION / COMMENTS**

Seeking one to two interns.