

# NYC SUMMER INTERNSHIP PROGRAM 2010

## PARKS & RECREATION-040

NYC Department of Parks and Recreation Capital Projects Brooklyn Construction  
Olmsted Center-Flushing Meadows Corona Park  
Queens, NY 11368

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### AGENCY DESCRIPTION

Parks & Recreation is the steward of more than 29,000 acres of land — 14 percent of New York City — including more than 5,000 individual properties ranging from Yankee Stadium and Central Park to community gardens and Greenstreets. We operate more than 800 athletic fields and nearly 1,000 playgrounds; we manage five major stadia, 600 tennis courts, 66 public pools, 51 recreational facilities, 17 nature centers, 14 golf courses, and 14 miles of beaches; we care for 800 monuments and 23 historic house museums; we look after 600,000 street trees, and two million more in parks. We are New York City's principal provider of athletic facilities. We are home to free concerts, world-class sports events, and cultural festivals.

The work of the agency goes far beyond the maintenance of 14% of New York City's land. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as the WinterJam, Adventures NYC, the Pumpkin Festival and several others. In addition, Parks produces many special events, including concerts and movie premieres. In the summer, Parks' busiest season, the agency organizes free carnivals and concerts, and sends mobile recreation vans to travel throughout the five boroughs providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

### UNIT DESCRIPTION

The unit is responsible for overseeing new construction or reconstruction of Capital projects in the Borough of Brooklyn. Over the past 4-years the Brooklyn Construction Unit was responsible for new construction of building or the reconstruction of existing buildings and/or Parks for the Borough of Brooklyn; the cost for these Capital Projects have increased. Final Inspections for the unit in FY 09 totaled more than \$20,000,000.00 and we are anticipating nothing less than \$55,000,000.00 in Final Inspections for 2010.

### POSITION TITLE

Capital Projects Brooklyn Construction Intern

### INTERNSHIP RESPONSIBILITIES

The Intern will have the opportunity to learn first-hand what is expected of an Engineer, Construction Project Manager, Architect or Landscape Architect when stationed at a project site. The Intern will also learn the importance of keeping daily and weekly progress reports, and the usefulness of Calculation Books when payment of invoices are due. The intern will be able to be present at a job site and experience designs on a computer or drafting table becoming a reality. That is why the following skills and qualifications are of importance in the selection of the Landscape Intern. The intern will benefit during their experiences at a Construction Site and of course working with the Construction Resident Engineer as well as working with a fitting Contractor..

### QUALIFICATIONS / SPECIAL SKILLS / AREAS OF STUDY

- Pursuing a degree in Civil Engineering or Certification Courses in Construction Project Management
- Pursuing a degree as a Architect

[nyc.gov/internships](http://nyc.gov/internships)

- Pursuing a degree in Landscape Architect
- Auto Cad
- Micro Station
- Photo Shop CS
- Sketch up
- Microsoft Office Suites
- Impressions

### **APPLICATION PROCESS**

Please email cover letter and resume to [Leslie.Nusblatt@parks.nyc.gov](mailto:Leslie.Nusblatt@parks.nyc.gov)

### **SALARY RANGE**

Unpaid

### **ADDITIONAL INFORMATION / COMMENTS**

2 Interns needed. The ideal candidate will be An Engineering Student, Construction Project Manager, Architectural or a Landscape Architectural student.