

**City of New York
Parks & Recreation**

**Citywide Job Vacancy Notice
Job ID № 219135**

Civil Service Title: Puppeteer
Title Code No: 60414
Office Title: Puppeteer

Level: NA
Salary: \$37,538-\$43,169
Work Location: Swedish Cottage, Manhattan
Number of Positions: 1

The Swedish Cottage Marionette Theater, programmed by the City Parks Foundation (CPF), presents original marionette productions throughout the year and is located in Central Park at 79th Street and the West Drive. The touring component, CityParks PuppetMobile, brings free performances to parks and recreation centers year-round. The performing ensemble is comprised of both CPF and Parks employees. CPF is a non-profit organization that produces arts, sports and educational programs for kids and adults in parks throughout New York City in partnership with Parks & Recreation.

MAJOR RESPONSIBILITIES

- Under supervision, construct puppets, marionettes and related props and stage material, and give dramatic marionette performances utilizing voice and manipulative skill.
- Work with the Artistic Director and Director of Public Programs for the Marionette Theater to staff assignments for tours.
- Assist the Artistic Director in the development and implementation of workshops and residencies.
- Give marionette performances as part of an ensemble company, both at the Cottage and on the PuppetMobile.
- Help to maintain all puppets, props and scenery for the Cottage and touring company.
- Support the organizing of educational puppetry workshops held in parks and recreation centers.
- Prepare and set up performances and submit detailed reports, along with descriptive summaries of performances, workshops and residencies at all touring venues.
- Serve as crew chief on the road and stage manager at the Cottage when needed, as well as production assistant in all summer kids performances.

QUALIFICATION REQUIREMENTS

1. A baccalaureate from an accredited college or university, including 18 credits in dramatics, crafts or related art fields; or
2. Graduation from an accredited professional art or dramatic school and two years of full-time experience as a puppeteer manipulating puppets and marionettes; or
3. High school diploma or equivalent and three years of full-time experienced as described in "2" above; or
4. A satisfactory equivalent combination of education and experience.

Residency in New York City, Nassau, Orange, Rockland, Suffolk, Putnam or Westchester counties required for employees with over two years of city service. New York City residency required for all other candidates.

PREFERRED SKILLS/QUALIFICATIONS

1. Ability to work well in an ensemble.
2. Experience or aptitude as a marionette puppeteer.
3. Excellent communication and organizational skills.
4. Teaching experience in the arts or crafts.
5. Background in the performing or fine arts.
6. Valid New York State driver license.

City employees:

- 1) Apply through **Employee Self Service (ESS)** under Recruiting Activities
- 2) Search for **Job ID#: 219135**

Include your ERN on all correspondence.

For all other applicants:

- 1) Go to www.nyc.gov/careers/search
- 2) Search for **Job ID#: 219135**

**THE CITY OF NEW YORK
AND
THE CITY OF NEW YORK / PARKS &
RECREATION
ARE EQUAL OPPORTUNITY EMPLOYERS
M/F/D/V**

Telecommunications Device for the Deaf: (212) 504-4115
www.nyc.gov/parks

POST DATE: 10/16/15

POST UNTIL: 11/06/15

Job ID#: 219135

NOTE: All resumes must be received no later than the last day of the posting period.