

**City of New York
Parks & Recreation**

**Citywide Job Vacancy Notice
Job ID № 164806**

Civil Service Title: Associate Project Manager
Title Code No: 22427
Office Title: Coastal Project Manager

Level: II
Salary: \$68,000 - \$90,000
Work Location: TBD
Number of Positions: 1

The New York City Department of Parks and Recreation oversees approximately 148 miles of shoreline property. Over 5,800 acres of city parkland currently lie in the 100-year floodplain, placing parks at the forefront of sea level rise, resiliency and coastal management. New York City's open spaces are the first line of defense in a storm and play a key role in buffering and providing amenities for communities. Parks is seeking an individual to serve as a technical expert, assisting with prioritization of coastal measures, and developing proactive coastal management strategies.

MAJOR RESPONSIBILITIES

- Under direct supervision, serve as the Agency's liaison and expert on waterfront and coastline protection matters and best practices.
- Design and manage coastal engineering projects ranging from coastal numerical modeling, coastal structure design, shoreline engineering projects, nature-based solutions, wetland restoration and waterfront development projects.
- Establish protocols and systems for inspecting, managing and repairing Parks' waterfront infrastructure.
- Implement and execute best practices for waterfront infrastructure management, taking agency priorities into account.
- Develop plans to ensure proper management of Parks' shoreline; including meeting and exceeding resiliency objectives.
- Provide expert support and technical assistance pertaining to coastal protection measures and natural protection measures, including in Jamaica Bay.
- Establish project parameters and budgets for coastal projects; help secure funding for shoreline upgrades.
- Create and maintain relationships with internal and external stakeholders within relevant governmental agencies, including but not limited to the New York City Department of Health and Mental Hygiene (DOHMH), the United States Environmental Protection Agency (EPA), the National Oceanic and Atmospheric Administration (NOAA), the United States Army Corps of Engineers (ACE) and the United States Geological Society (USGS).

QUALIFICATION REQUIREMENTS

One year of full-time satisfactory experience in supervising employees performing project management work, such as planning, administering, managing, coordinating or expediting, on engineering and/or architectural and/or landscape architectural projects, or supervising a construction project with a value of \$1,000,000 or more, and either:

1. A baccalaureate degree from an accredited college in engineering, architecture, landscape architecture, business administration, or public administration, and one year of full-time satisfactory experience in project management work, such as planning, administering, managing, coordinating or expediting, for engineering and/or architectural and/or landscape architectural projects; or
2. A four year high school diploma or its educational equivalent and five years of experience as described in "1" above; or
3. A four year high school diploma or its educational equivalent plus any combination of college education and/or experience described in "1" above to make up equivalent of five years education and experience. One year of experience credit will be given for: (a) each 30 semester credits of college education leading to a bachelor's degree from an accredited college in engineering, architecture, business administration, or public administration; (b) a Masters degree from an accredited university in one of the disciplines described in "1" above; or (c) a valid New York State license as a Professional Engineer, Registered Architect or Registered Landscape Architect.

Experience that is primarily of a design nature is not acceptable towards meeting the qualification requirements.

For Assignment Level II: In addition to meeting the qualification requirements above, candidates must have at least one additional year of experience as described in "1" above in a supervisory capacity or have served for at least one year as a project manager for a large and/or complex construction project.

This position is exempt from NYC residency requirements.

PREFERRED SKILLS/QUALIFICATIONS

1. Licensed Civil Engineer or over 5 years of experience managing, designing and inspecting waterfront infrastructure.
2. Experience with soft infrastructure, wetlands and resources.
3. Familiarity with key issues relating to coastal protection of a dense urban environment.
4. Excellent organizational and interpersonal skills with ability to manage complex multi-stakeholder projects.
5. Driver license valid in New York State.
6. Experience working with the U.S. Army Corps of Engineers a plus.
7. New York City, State or Federal Government work experience a plus.

City employees:

- 1) Apply through **Employee Self Service (ESS)** under Recruiting Activities
- 2) Search for **Job ID#: 164806**

Include your ERN on all correspondence.

For all other applicants:

- 1) Go to www.nyc.gov/careers/search
- 2) Search for **Job ID#: 164806**

**THE CITY OF NEW YORK
AND**

**THE CITY OF NEW YORK / PARKS &
RECREATION**

ARE EQUAL OPPORTUNITY EMPLOYERS

M/F/D/V

Telecommunications Device for the Deaf: (212) 504-4115

POST DATE: 08/29/14

POST UNTIL: 09/19/14

Job ID#: 164806

Applicants to Job Id 158674 do not need to reapply. NOTE: All resumes must be received no later than the last day of the posting period.