



NYC Parks & Recreation
Assistant Commissioner for Operations Asset Management

The Department of Parks & Recreation is a dynamic agency dedicated to beautifying, protecting and revitalizing New York City's parks, playgrounds and green spaces. Reporting to the First Deputy Commissioner, this position is responsible for successfully administering a citywide Enterprise Asset Management System, which includes data-driven processes such as work order/budgeting/inventory management and workforce scheduling. Work closely with senior management to analyze park maintenance strategies and develop plans to increase and improve productivity and customer service. Develop performance data measurements and targets, and analyze the resulting information to monitor the quality and frequency of the care our properties receive. Examine operational procedures in all five boroughs to identify and share best practices, as well as assess and address training needs. .

Preferred Qualifications: A master's degree in business administration, plus 10+ years of asset management, operations experience and/or EAM supply chain experience in a large diverse organization with a heavy focus on customer service management and at least 5 years of leadership and management experience including responsibility for wide ranging organizational change. Excellent communication skills including public speaking and writing.

New York City residency is required within 90 days of hire.

To apply, send resume and cover letter to: Elizabeth Ripotola, Chief of Staff to the First Deputy Commissioner, The Arsenal, 830 Fifth Avenue, New York, NY 10065 or email: elizabeth.ripotola@parks.nyc.gov

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